

**PROPERTY & PLANNING
STANDING COMMITTEE
M I N U T E S**

**Held Tuesday, April 17, 2007
At 10:00 a.m. – City Council Chambers**

PRESENT:

Councillor W. Cuthbert	Chair
Councillor D. McCann	Council
Bill Preisentanz	CAO
Councillor R. McMillan	Council
Chris Van Walleghem	Council
Councillor C. Drinkwalter	Council
Len Compton	Mayor
Jeff Port	City Planner
Tara Rickaby	Planning Assistant

Councillor Cuthbert called the meeting to order at 10:00 a.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-law at its **Monday, May 14, 2007 Meeting:-**

~~**A by-law** to authorize execution of documents relating to the transaction with Abitibi Consolidated Inc. for the Old Fort Island lands. – Removed from agenda.~~

A by-law to stop up, close and sell that part of the road allowance in front of Lot 112, Plan M56, designated as Part 1 on Plan 23R11380, City of Kenora, District of Kenora.

A by-law extend an agreement between the Ministry of Northern Development and Mines and the City of Kenora for the delivery of the Northwest Business Centre program for the 2007/08 fiscal year.

Take Notice that the continuation of the public hearing, under the *Planning Act*, from April 23, 2007 re. Application for Zoning By-law Amendment Z02/07 Victory Baptist Church, will take place at 4:15 p.m. in the Council Chambers on May 14, 2007. **Discussion arose. Please see item**

B. DECLARATION OF PECUNIARY INTEREST - None

C. CONFIRMATION OF MINUTES – 17 April, 2007

Moved by: Rory McMillan Seconded by: Chris Van Walleghem

THAT the minutes of the regular meeting of Property and Planning Committee, April 17, 2007, be adopted as distributed.

CARRIED

D. ADDITION TO AGENDA - None

E. DEPUTATION – None

1) **Application for Zoning By-law Amendment Z09/06 Beaucage – Update**
Ongoing

INFORMATION ONLY

2) **Application for Zoning By-law Amendment Z02/07 Victory Baptist Church**
Discussion took place with respect to the protocol for the continuation of the public hearing,

to be held on May 14, 2007 from 4:15 to 5:00 pm. If there is new information to report on from the MOE and NWHU, the City Planner will provide the update. The Applicant will then have an opportunity to speak to those two new issues after which anyone else wishing to speak in support and/or against the amendment will be heard.

INFORMATION ONLY

3) Kenricia Hotel – Designation under Section 29 of the Ontario Heritage Act

Awaiting statement of architectural value.

HOLD FOR FURTHER INFORMATION

4) Snowmobile Committee

Wendy Cuthbert reported that on April 4, 2007, the Property and Planning Committee recommended that an advisory committee be formed to complete a report and recommendations by the end of September, 2007 in order that recommendations can be implemented for the 2007/08 winter season.

Advertising took place, closing April 23rd and several interested people put their names forward to serve on the Committee. Councillor Cuthbert indicated that the people put forward represent residents, both Sunset Trail Riders and Wilderness Riders, KPS and the business sector, and as such, the Committee will be well balanced.

RECOMMENDATION:

THAT the City of Kenora accepts the applications of the following interested people, to form the Kenora Snowmobile Advisory Committee:

Bob Smith, Jeff Wiebe, Ted Weiss, Penny Lucas and Duncan Carmicheal, and further THAT Council membership be comprised of Wendy Cuthbert, as Chair, David McCann and Rory McMillan, with support from staff and administration as required.

RECOMMENDATION TO COUNCIL

T.Rickaby
/J.
McMillin

5) Community Improvement Plan – Review of Purpose and Intent

Jeff Port presented his report indicating the timelines and milestones for completion of the plan. Discussion took place with respect to possible sources of funding for the plan and what firm the Planning and Economic Development Department could potentially be approaching for assistance in developing a plan which addresses the re-development of the Harbourtown Centre. Jeff Port will investigate possible sources of funding.

J. Port

INFORMATION ONLY

6) Surplus Sign – Keewatin Neighbourhood – Hwy 17 W

Jeff Port explained that he had a request from a new business in the Keewatin neighbourhood for locating an advertising sign on Highway 17 West. The owners approached several companies whose signs are out of date (no longer in business) and/or to partner with existing businesses. They were not successful and then approached the City for a location. An inspection of the area revealed that the City is the owner of a defunct sign advertising the former Town of Keewatin and Crimestoppers and the business would like to locate their sign in that location.

Discussion arose respecting the fact that the subject sign was to have been removed. Direction was given to remove it as soon as possible, making the location available for a new sign.

The Committee wants to ensure that the Sign By-law is reviewed and will be placed on the agenda for the next meeting.

R.Perchuk

INFORMATION ONLY

7) Downtown Parking Survey – Results

Councillor Cuthbert reported that the Harbourtown Centre and City Council have wrestled with the issue of whether or not to offer free parking, free parking for a limited time or to maintain the status quo, with parking metres in the Harbourtown Centre/Downtown area.

City staff conducted a survey of 131 BIZ members, who are registered owners of property to ask the following question:

The Council of the City of Kenora wants to revitalize the downtown area which will be of great benefit to the City's economy. Free parking should attract both residents and tourists to the downtown area. Removal of parking meters could result in the loss of revenue. Should the City offer two hour free parking?

There were thirty six (36) respondents, with 24 of those responding in the negative

RECOMMENDATION:

THAT Council accepts the parking meter survey of April 2007; and further,
THAT Council agrees to maintain metered parking in the Harbourtown Centre/Downtown area.

8) Additions of property to the Municipal Registry of properties of cultural heritage significance or interest

As the result of a public forum, held May 31, 2006 by Heritage Kenora, at which those in attendance were asked to describe areas of Kenora which were culturally significant to them, or have historical value, the Heritage Committee has approached property owners and/or recommend that public areas are added to the registry. This list is the result of the work of the Heritage Committee, with the cooperation and input from the public. Private property owners have given their permission to add their properties.

Discussion took place respecting impact of adding property to municipal registry as opposed to designation according to *The Heritage Act*.

Recommendation:

THAT Kenora City Council passes a By-law to enter the properties described as:

- 1) Main Street Wharf- EB 2181 & CL 6463 DES RP23R8350 PTS 1,2,6 PCL 39485;REM PCL 24665
- 2) McLeod Park - MCLEOD PARKPART HUDSONS BAY CO RESERVE, RP 23R7710 PARTS 1,2 & 4
- 3) Lake of the Woods Cemetery - CON 5 PT LOT 4; CEMETERY – 750 Ninth St. N.
- 4) Coney Beach- PLAN M110 PCL 485 – 130 Coney Island
- 5) Keewatin Glacier Rock Holes- PLAN 18 BLK 13 LOT 7 TO 9
- 6) Bigsby's Rat Portage – Part of PCL 234 LOC 227P
- 7) Kenora Public Library - PLAN 3 BLK 1 LOT 28 and pt of Kenora Harbourfront - 24 Main St. S.
- 8) Hardware Company - PLAN 3 BLK 1 PT LOT 1 AND;PART WATER LOT S546 RP 23R;6182 PART 1 PCL 4020 – 106 Main St. S.
- 9) Kendall House Bed & Breakfast - PLAN 3 BLK 2 W PT LOT 157;LOT 158 – 163 Second St. S.
- 10) St. Nicholas Ukrainian Catholic Church – PLAN 3 BLK 3 LOT 225 TO 226 -430 Fourth St. N.
- 11) Old Time Signs - PLAN M8 W PT LOT 73 PCL;25905 – 529 Third Ave. S.
- 12) Channel Engineering - PT MILL LOCATION DESGN AS RP 23R4158 PART 6 PART OF PCL1261 – 104 Government Road
- 13) St. Alban's Cathedral - PLAN 3 BLK 1 PT LOT 17;LOTS 17 + 18 – 312 Main St. S.
- 14) Notre Dame du Portage Church - PLAN 3 BLK 3 LOT 51 PT LOT;50 – 220 First St. N.
- 15) R.A. Mather House (Lisa & Gerry Moncrief) - PLAN 22 SPT RESERVE – 108 Ottawa St.
- 16) 210 Second St. South – BLK 2 PT LOT 9
- 17) Tunnel Island/Old Fort Island

into the municipal registry of properties of cultural heritage significance or interest.

RECOMMENDATION TO COUNCIL

9) Northwest Business Centre Contract

Jeff Port explained that, although the draft business plan and budget submission for 2007/08 was circulated for review, there is some refining required to the budget. He commented that Carmella Laffin did an excellent job in presenting her business plan/annual report and does an exceptional job managing her budget.

Discussion arose with respect to the agreement itself. The agreement will be distributed to the Committee for review.

Recommendation:

THAT the City of Kenora accepts the attached BEC Business Plan, and further

THAT Council of the City of Kenora hereby extends the agreement with the Ministry of Northern Development and Mines for the delivery of the Business Enterprise Centre program for the 2007/08 fiscal year.

10) Execution of the Memorandum of Understanding and Agreement (No.2) Abitibi-Consolidated – Removed from agenda

**Clerk/
Plng.
Assistant**

**Planner
Clerk**

11) Closed meeting adjourned at 10:40 a.m.

Motion required adjourning to Closed Meeting:

Moved by: Rory McMillan Seconded by: Charito Drinkwalter and Carried:-
THAT this meeting be now declared closed at 10:40 a.m.; and further
THAT Committee adjourns to a Closed Meeting to discuss the following:
 Disposition of Land and an item of potential litigation

Moved by: Chris Van Walleghem Seconded by: Dave McCann
THAT the closed meeting be adjourned at 11:15 a.m.

ACTION FROM CLOSED MEETING:

Declaration of Pecuniary Interest: Mayor Compton declared a conflict of pecuniary interest with an item and left the meeting during discussion.

Rory McMillan left the meeting at 10:45 a.m.
Charito Drinkwalter left the meeting at 10:50 a.m.

Lawton Subdivision:

RECOMMENDATION:

THAT the City of Kenora contacts the property owner with the intent to enter into an agreement with Temple Investments Inc., to purchase Blocks 23 to 28, inclusive on Plan 23M-869 for \$2.00; and
THAT the City will be responsible for all legal, transfer and other fees associated with the transfer; and
THAT the Mayor and Clerk be authorized, on behalf of the City of Kenora to carry out the property transaction; and further;
THAT the Corporation of the City of Kenora assumes Blocks 23-28, inclusive, on Plan 23M-869, as a highway for public/municipal purposes.

RECOMMENDATION TO COUNCIL

Planning

Request to Purchase Municipal Property – Rose

RECOMMENDATION:

THAT Council of the City of Kenora hereby declares a portion of the road allowance abutting the Winnipeg River and property described as **Part 5 on Plan 23R-8748, Part Location S626A, owned by Darren Frances Rose and Tracey Dee-Anne Stack** as surplus to the needs of the municipality; and
THAT in accordance with Notice By-law #14-2003, arrangements be made to advertise the sale of the subject lands for a three-week period; and further
THAT once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to **Darren Frances Rose and Tracey Dee-Anne Stack**, at the appraised value as established by Century 21 – Reynard Real Estate, plus all associated costs.

RECOMMENDATION TO COUNCIL

**Plng
Assistant
/ Clerk**

Meeting adjourned at 11:16 a.m.